

## **POSITION ANNOUNCEMENT**

### **RESEARCH ASSISTANTS**

**Department:** Research Projects

Number of Posts: **20**

**Background:** Africa Mental Health Research and Training Foundation (AMHRTF) is a non-governmental organization whose main mandate is to conduct mental health research to inform policy and practice in mental health. Our focus is on community mental health with the aim of providing innovative, appropriate, affordable, available and accessible mental health and substance use services to all.

**Position Summary:** The successful applicant(s) will be based at one of the research sites and will work very closely with other research team members to collect data both manually and electronically.

#### **Primary Responsibilities:**

- Perform a full range of Research Assistant services in the field
- Conduct recruitment of study participants.
- Obtain informed consent from study participants.
- Conduct assessments for study participants.
- Ensure privacy of participants and maintain confidentiality of participant information at all times.
- Prepare participants for study sample collection and organize samples for storage according to study protocol
- Perform other duties within the scope of practice, as assigned.

#### **Requirement:**

The successful candidates will be required to:

1. Be very organized and keen on details.
2. Show commitment, availability and readiness to undergo full training on the processes and study assessments.
3. Reside in Nairobi county, near or around Mbooni Sub-county in Makueni County or Machakos Sub-county in Machakos County.
4. Maintain a friendly, "customer-first" perspective in dealing with study participants.

5. Ability to maintain privacy for participants and confidentiality of participant information.

**Qualifications:**

1. Diploma in social work, community development, psychology, public health, research methods and any other related qualifications.
2. Previous data collection experience and participation in a health-related research project in will be an added advantage.

**Additional Skills and Competencies:**

1. Proficiency in the use of computer applications.
2. Excellent interpersonal skills.
3. Self-driven and able to work with minimal supervision.
4. Ability to work as part of a team.
5. Ability to work under pressure.
6. Excellent time management skills with the ability to meet strict deadlines.
7. Fluency in both oral and written English, Kiswahili and Kikamba.

Application Instructions: We invite all candidates meeting the required qualifications to send an application letter and a detailed CV to [careers@amhf.or.ke](mailto:careers@amhf.or.ke) and use "Research Assistant for R01 Project" as the subject line. Applications should be received by 4th March, 2022.

**Remuneration:**

You will be paid a daily rate of Ksh.2,000 per day for the days worked. No other benefits are attached to this position.

Only short listed candidates will be contacted. Canvassing will lead to automatic disqualification.